



## COMPLETION OF ADMISSION FORMALITIES

1. No candidate shall be entitled to claim admission as a matter of right and the University reserves the right to refuse admission in any individual case without assigning any reasons thereof.
2. A candidate shall be considered as admitted to a Programme of Study and be eligible to avail the privileges of a student of the University only after she/he has completed all admission formalities including payment of the prescribed fees, as per the Prospectus. If a candidate fails to complete the admission formalities by the prescribed date, she/he will automatically forfeit her/his right of admission.
3. The list of candidates selected for admission shall be displayed on the University website ([www.mgcub.ac.in](http://www.mgcub.ac.in)); notice boards of the Controller of Examinations and the concerned School/Department.

**NOTE: No intimation to the selected candidates will be sent by post/email.**

4. The selected candidates shall be required to produce for verification at the time of interview/last date for completion of the admission formalities, the following documents in original:
  - a. Certificates, diplomas, degrees, mark-sheets of all educational qualifications;
  - b. No Objection Certificate (NOC) in original from the employer in case they are employed, clearly mentioning that the employer has no objection to the candidate's pursuing higher education in the Mahatma Gandhi Central University, on full-time basis;
  - c. Affidavit in case the candidate has a gap between the qualifying examination and the year of seeking admission in the University indicating the reasons for such gaps and the activities in which she/he was engaged during the intervening period.
5. Admission to a Programme of Study will be granted only to those candidates whose results of the qualifying examinations are complete in all respects.
6. Admission of candidates seeking admission after a gap of three or more academic years of their taking certificate/diploma/degree/postgraduate degree from this University or any other university/educational institution/Board, shall be subject to the clearance by the Admission Review Committee consisting of the Dean, Students' Welfare (DSW), the Dean of the School concerned, the Head of the Department concerned and the Proctor.
7. All the students admitted to the various Programmes of Study shall be required to submit Transfer Certificate/Migration Certificate in original within 30 days from the date of admission, failing which their admission to the University shall stand cancelled.
8. Degrees obtained through distance education mode and off-shore campus/study centre will be valid only if they are issued in accordance with regulations, guidelines and instructions issued by the Distance Education Council, UGC, AICTE and AIU.
9. Admission of the candidate will only be final after the verification of her/his testimonials at the time of registration.

\* \* \* \* \*